



Senior Consultant / Consultant in Consulting

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|-------------------------|-------------------------------------|
| Country | Ukraine |
| Location | Kyiv |
| Local Specialism | ADV - Consulting excluding Forensic |
| Line of Service | Advisory |
| Industry | Not Applicable |
| Position Type | Full Time |
| Contract Type | Fixed Term Contract |
| Job Description | Experience |

- Project experience for public sector in any of the following areas:
 - strategy development
 - governance model development
 - enhancing of accountability and transparency of public bodies
 - establishing new entities / bodies
 - organisational re-design including set up of new organisational units
 - business-processes modelling / re-engineering
 - workflow / docflow automation
 - internal control environment setup and improvement
 - capabilities building (e.g. HR policies development and implementation)
 - Project Management Office setup
- 2+ years work experience in professional services
- Work experience in management consulting is an advantage

Knowledge and technical skills:

- Information collection and analysis
- Strong report writing skills
- Strong knowledge and working experience with PC
- MS PowerPoint, MS Word, MS Excel, MS Visio, MS Project proficiency
- Ukrainian / Russian – native/fluent, English – advanced/fluent (both oral and written)
- Business writing skills (both in Ukrainian / Russian and in English)
- Strong project Management skills, knowledge of Project Management methodologies and tools
- Knowledge of the project cycle management guidelines and tools used in terms of international technical assistance programmes (e.g. Logical Framework Approach)

Education:

- High education (Ukrainian or equivalent) preferably in Economics, Mathematics, Statistics, Finance, Business Administration



Soft skills:

- Strong interviewing skills
- Established communication and presentation skills
- Problem solving and analytical skills
- Strong team player
- Ability to multitask
- Result oriented

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