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REGULATION

ON THE STUDENT PARLIAMENT OF THE HIGHER EDUCATIONAL INSTITUTION “ALFRED NOBEL UNIVERSITY”

III-751-017

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1. General Provisions

1.1. The Student Parliament of the Higher Educational Institution “Alfred Nobel University” (hereinafter referred to as the University) is a collegial governing body at the University with a one-year term.

1.2. The Regulation on the Student Parliament (hereinafter referred to as the Regulation) is a regulatory document that governs the activities of the Student Parliament of the University (hereinafter referred to as the SPU).

1.3. The SPU is an integral part of the University’s student self-government. The SPU represents the right and opportunity of the University’s students to address issues related to academics and daily life, protect their rights and interests and participate in the governance of the institution. The SPU unites all students of the University.

1.4. This Regulation must be publicly available to ensure the transparency of the SPU’s activities.

1.5. The SPU’s activities are guided by the Constitution of Ukraine, the Laws of Ukraine ‘On Education,’ ‘On Higher Education,’ ‘On Scientific and Technical Activities,’ normative legal acts of the Cabinet of Ministers of Ukraine, international legal acts and obligations of Ukraine, other legal acts on higher education and science, the Statute of the University and this Regulation.

1.6. The Student Ombudsman is responsible for developing, updating and making amendments to this Regulation.

1.7. The University’s Human Resources Department is responsible for storing the original document, making copies and providing verified copies of this Regulation.

1.8. The Regulation on the Student Parliament of Alfred Nobel University is adopted by the University’s Academic Council and approved by an official decision.

1.9. The Regulation is not a confidential document within Alfred Nobel University.

2. General Provisions on Student Self-government at the University

2.1. Student self-government at the University is a state-guaranteed right that allows students to independently, or through elected representatives, make decisions within their areas of responsibility.

2.2. Student self-government is a structured system that plays a role in many aspects of University life, including academics, research, sports, cultural and social activities, civic engagement and legal awareness. It operates at the University-wide level.

2.3. The development of student self-government at the University aims to:

- strengthen student participation in University governance;
- enhance the influence of student self-government in protecting students’ rights and interests, fostering humanistic values, promoting leadership skills, business and organisational competencies, social engagement, civic responsibility and patriotism;
- improve the quality of education and develop professional competencies through independent and creative learning;
- support the personal development and self-fulfilment of future professionals;
- improve student living and recreational conditions.

2.4. The student self-government system adheres to the following principles:

- elections at all levels;
- periodic reporting by the SPU President (at least once per term of office) and the SPU Committee Chairs;

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- compliance with the decisions of higher governing bodies by representatives of the organisation or its individual groups;

- protection of minority rights in expressing and defending their positions;
- transparency and openness in decision-making;
- ensuring students have real rights and responsibilities, etc.

2.5. Student self-government is carried out through the SPU, with SPU leadership elected by students through direct and secret voting.

2.6. All students have equal rights and the opportunity to be elected to working, advisory, electoral and other self-government bodies.

2.7. The SPU protects students’ rights and interests and ensures their participation in the University’s governance.

2.8. The SPU may collaborate with other educational institutions and youth organisations.

2.9. The SPU representatives include the SPU President, the First Vice-President of the SPU, the Second Vice-President of the SPU, SPU Committee Chairs, the SPU Secretary, Representatives of SPU Committees and SPU Activists.

3. Functions of the Student Parliament of the University

3.1. The main functions of the SPU include:

- protecting and representing the rights and interests of students at the University;
- promoting the civic, social and professional self-realisation of students at the University;
- conducting organisational, academic, cultural, sports, recreational and other events;
- encouraging student involvement in creative and research activities;
- promoting transparency and openness in all aspects of student life at the University through mass media;
- strengthening ties between universities and establishing interregional, national and international contacts;
- informing students about the administration’s decisions that affect them;
- promoting cooperation and exchange of experience with students from other educational institutions and youth organisations, including international and foreign ones;
- providing informational, legal and psychological support to students (in collaboration with relevant services);
- ensuring that students fulfil their responsibilities;
- supporting the creation of various student clubs, associations, unions and interest groups, and coordinating their activities;
- promoting a healthy lifestyle and preventing students from committing unlawful acts;
- ensuring participation in addressing international exchange issues for students.

4. Structure of the Student Parliament of the University


4.1. The highest governing body of student self-government is the General Assembly of the University’s students (hereinafter referred to as the General Assembly).

4.2. The governing bodies of the SPU are:

- SPU Assembly
- Council of SPU Committee Chairs

4.3. The officials of the SPU are:

- SPU President
- First Vice-President of the SPU
- Second Vice-President of the SPU

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- SPU Secretary
- SPU Committee Chairs
- SPU Committee Deputy Chairs

4.4. The General Assembly consists of all the University’s students.

4.5. The General Assembly is convened at least once every three months to receive reports from the SPU governing bodies.

4.6. The General Assembly has the right to receive reports on the SPU’s activities from each SPU Committee Chair.

4.7. A meeting of the General Assembly is considered legitimate if the number of students present is at least 1/10 of the total student body at the University.

4.8. The powers of the General Assembly include:

- approving the Regulation on the Student Parliament of the University;
- determining the structure, powers and procedures for conducting direct secret ballots for representative and executive bodies of student self-government;
- determining the procedure for electing representatives from the student body to the University’s Academic Council, Rectorate and other collegiate bodies of the University, etc.;
- considering the most important issues affecting the students’ everyday lives outlined by the main tasks of student self-government bodies.

4.9. Each SPU Committee consists of five Committee Representatives, the Committee Deputy Chair and the Committee Chair.

4.10. The SPU also includes all SPU’s activists.

The schematic structure of the SPU is provided in Appendix A to this Regulation.

5. Activities of the Governing Bodies of the Student Parliament of the University

5.1. The highest governing body of the SPU is the SPU Assembly.

5.2. The SPU Assembly consists of the SPU President, the First Vice-President of the SPU, the Second Vice-President of the SPU, Committee Chairs, Committee Deputy Chairs, the SPU Secretary and Representatives of SPU Committees.

5.3. The powers of the SPU Assembly include:

- approving the procedure for the use of SPU’s property and funds, supporting initiatives from the University’s students on a competitive basis;
- adopting other decisions related to the activities of the SPU;
- admitting SPU’s activists as Representatives of SPU Committees.

5.4. The SPU Assembly is considered valid if at least two-thirds of its total composition is present. An extraordinary meeting of the SPU Assembly is called at the request of 10% of the total members or at the request of the SPU President.

5.5. A meeting of the SPU Assembly is led by the SPU President.

5.6. A decision of the SPU Assembly is considered adopted if it receives a majority vote from the present members of the SPU Assembly. A majority, in the context of this Regulation, means a number of votes exceeding 50% of the total number of members.

5.7. The SPU Assembly has the right to cancel decisions made by the SPU President, the Committee Chair or the Council of Committee Chairs.

5.8. The SPU Assembly meets no less than once a month.

5.9. The meetings and decisions of the SPU Assembly are recorded in the SPU Assembly minutes.

5.10. The SPU Secretary is responsible for keeping the SPU Assembly minutes.

5.11. The highest executive body of the SPU is the Council of Committee Chairs.

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5.12. The Council of Committee Chairs consists of the SPU President, the First Vice-President of the SPU, the Second Vice-President of the SPU, Committee Chairs, Committee Deputy Chairs and the SPU Secretary.

5.13. The activities of the Council of Committee Chairs are led by the SPU President.

5.14. The functions of the Council of Committee Chairs include:

- implementing decisions made by the SPU Assembly;
- reviewing candidates for representative events and approving them;
- coordinating the joint work of SPU Committees.

5.15. To fulfil its functions, the Council of Committee Chairs has the right to:

- hold coordination meetings and gatherings;
- assign tasks to the Committees;
- address other governing bodies of the University.

6. Activities and Election of the President of the Student Parliament of the University

6.1. The SPU President:

- oversees the overall activities and management of the SPU;
- represents the SPU in relations with other organisations and the University bodies;
- signs documents issued by the SPU (complaints, appeals, petitions, decisions of the General Assembly and SPU Assembly, and other documents issued by the SPU);
- maintains the register of SPU representatives;
- has the right to convene the General Assembly and SPU Assembly;
- organises the implementation of decisions made by the General Assembly and SPU Assembly;
- organises and oversees the meetings of the General Assembly and SPU Assembly;
- manages SPU’s funds and property;
- performs other duties, functions and powers assigned by the General Assembly;
- coordinates the activities of working groups;
- has the right to delegate his/her powers to the Vice-President for a specific period.

6.2. The SPU President is elected from among the students of the University.

6.3. The election is conducted through a secret ballot, with all University students eligible to vote.

6.4. The President serves a one-year term.

6.5. Elections for the SPU President and Committee Chairs take place annually during the second week of March.

6.6. The SPU President assumes office from the first day after his/her appointment.

6.7. The General Assembly has the authority to remove the President from office if necessary.

6.8. The election process is organised by the Electoral Commission.

6.9. The composition and responsibilities of the Electoral Commission are determined by University officials.

6.10. Candidates for President must be in good academic and financial standing with the University at the time of application and election.

6.11. The election campaign begins at least two weeks before the scheduled election date.

7. Activities, Election and Structure of Other Governing Bodies of the Student Parliament of the University

7.1. The First and Second Vice-Presidents of the SPU (hereafter referred to as Vice-Presidents) are appointed by the General Assembly.

7.2. The Vice-Presidents have equal rights and responsibilities.

7.3. The SPU Vice-Presidents:

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- assume the duties of the SPU President in his/her absence;
- perform other responsibilities according to the division of duties;
- perform other duties determined by the General Assembly and the SPU within the current legislation;

- have the right to convene the General Assembly and SPU Assembly.

7.4. In the absence of the SPU President, the Vice-Presidents hold the same authority as the President according to this Regulation.

7.5. The SPU President delegate his/her powers to a Vice-President by issuing a formal decision on his/her absence for a specific period.

7.6. The Chairs of SPU Committees are appointed by decision of the General Assembly.

7.7. The Deputy Chairs of SPU Committees are appointed by decision of the SPU Assembly.

7.8. The Committees serve as executive bodies of the Student Parliament.

7.9. The Student Parliament consists of five committees:

- Organisation Committee;
- Mass Media Committee;
- Research and Education Committee;
- Charity Committee;
- Sports and Esports Committee.

The main functions of the SPU Committees and their interaction with other university subdivisions are outlined in Appendix B of this Regulation.

7.10. Each committee must have a Chair who oversees its work, contributes to its development and ensures its proper functioning. Each Chair must have a Deputy who assumes the same powers in the Chair’s absence.

7.11. The Committee Chair has the following duties:

- to organise the work of the committee;
- to develop a three-month action plan for the committee;
- to attend various types of meetings;
- to fulfil assignments from the SPU President.

7.12. Any Committee Chair may formally challenge a President’s directive during a meeting of the Council of Committee Chairs. If the majority of chairs of the committees agree with the objection, the directive will be considered invalid.

7.13. If the Committee Chair leaves his/her position early, his/her position is held by his/her Deputy.

7.14. The SPU Secretary has the status of the Committee Chair within the meaning of this Regulation.

7.15. The SPU Secretary keeps minutes of meetings and gatherings, monitors the implementation of decisions, is responsible for document management, and compiles and checks the decisions and documents issued by the SPU.

7.16. The SPU President and the SPU Secretary are responsible for the storage of the documentation of the student self-government body.

7.17. Each Committee is composed of its representatives in addition to the Chair.

7.18. A representative of each Committee has the right to participate in the SPU Assembly.

7.19. Each representative of the Committee must be registered in the SPU list.

7.20. Rights of the representatives of the Committees:

- to make proposals on the SPU’s activities;
- to express their disagreement and appeal against the decisions of the SPU’s members who hold senior positions (chairs of committees, etc.);

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- to receive any information about the SPU’s activities;
- to use SPU’s property.

7.21. Any University student can become an SPU Activist.

7.22. Responsibilities of the SPU’s activists:

- to take direct part in the SPU’s life and activities;
- to attend the SPU’s general meetings;
- to implement various SPU’s plans;
- to perform the tasks of the Committee Chair or Deputy Chair;

7.23. The SPU activist may become a Committee Representative by submitting a written request to the Committee Chair and obtaining approval at the SPU Assembly.

7.24. Among the activists residing in the University dormitory, a Dormitory Representative is elected annually for one term, with the possibility of re-election. This position does not grant membership in the SPU.

8. Rights and Responsibilities of the Bodies of the Student Parliament of the University

8.1 The SPU bodies have the right to:

- receive from the University’s administration advisory support and information required for performing their activities;
- submit proposals, applications and petitions to the administration of the relevant level regarding the issues, which are within the powers of this body, and receive responses to the issues raised;
- conduct a productive dialogue with the University’s administration about the actions of officials, the heads of the structural subdivisions, the SPU bodies if they violate the students’ rights, to file complaints against their actions according to the Law of Ukraine ‘On Citizens’ Appeals,’ to demand response to the complaints according to the existing legislation;
- delegate representatives to the All-Ukrainian Student Council at the Ministry of Education and Science of Ukraine;
- take part in discussions and decision-making on improving the educational process, research activities, student leisure, health and well-being, living conditions and meal arrangements;
- take part in resolving issues related to proper living conditions in dormitories and student meal arrangements;
- suggest improvements to curricula and programmes;
- make proposals on the development of the University’s facilities, including on issues related to the everyday life and leisure of students;
- adopt acts regulating the organisation and activities of student self-government at higher education institution;
- make proposals on the improvement of the quality of education, taking into account the academic and professional interests of students;
- perform other powers necessary to fulfil the functions of the SPU as per this Regulation.

8.2. The SPU bodies are obliged to:

- protect students’ rights and interests, to support them in fulfilling their responsibilities;
- raise student concerns and issues with the University administration;
- report on their activities to the student community;
- promote the development and improvement of student self-government;
- coordinate their activities with other University subdivisions, centres, etc.;
- approve amendments and additions to this Regulation and address other matters requiring discussion at meetings of collegial and working bodies of the University;

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- report on the results of their activities to the University administration and the General Assembly;
- not violate generally accepted norms and rules of the University’s internal regulations.

9. Rights and Responsibilities of the University Administration Regarding Interaction with Student Self-Government Bodies

9.1. The University’s administration has the right to:

- receive information on the activities of the SPU bodies (plans, reports, copies of minutes of meetings, information on current activities, etc.);
- convene an unscheduled General Assembly or student conference if the SPU bodies do not adhere to the University’s Statute and this Regulation;
- take part through its representatives in events held by the SPU bodies (general meetings, conferences, meetings of executive bodies, etc.);
- express a lack of confidence in the SPU composition or its representatives with a justified decision and initiate the dissolution of the SPU, impeachment of the SPU President or removal of a committee representative.

9.2. The University’s administration is obliged to:

- create the conditions required for the efficient operation of the SPU bodies: to provide premises equipped with appropriate furniture, office equipment, Internet, etc.;
- inform the SPU bodies about important decisions concerning the life of the University’s students;
- include in the University’s Academic Council not less than 10 per cent of elective representatives from among the University’s students, as well as representatives to other collegial bodies;
- provide, if possible, informational, legal, psychological, financial, material and other types of support for the development of student self-government in the University.

10. Financing of the Activities of the Student Parliament of the University

10.1. The SPU has the right to receive funding from the University. The funding is allocated according to annual work plans developed by the Committee Chairs, with the final version approved by the decision of the SPU Assembly.

10.2. The SPU may use the funds received from the University for:

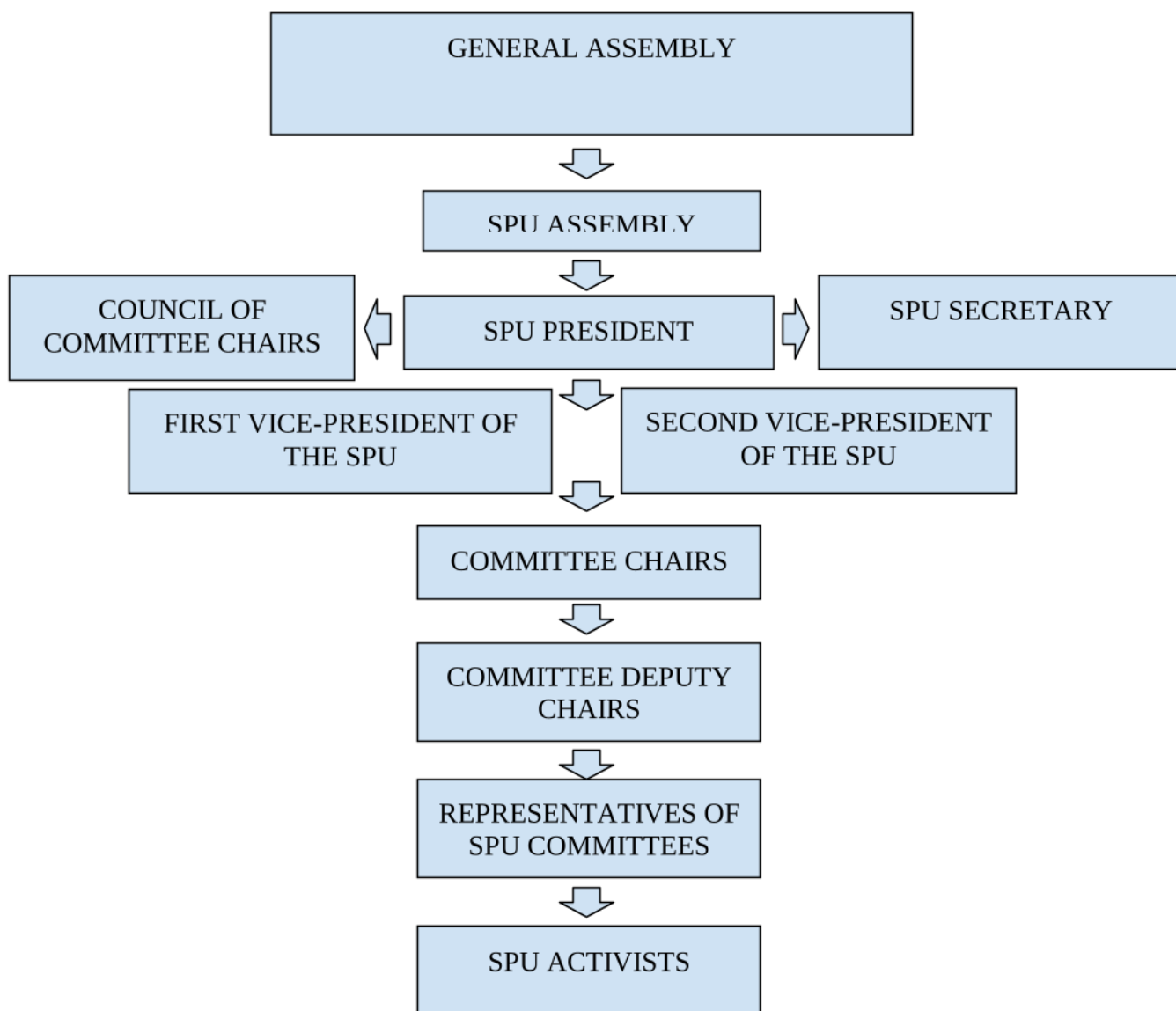
- holding events;
- reimbursing University representatives for expenses related to representing the University at student events;
- covering other needs related to SPU’s activities.

11. Expected Outcomes of the Development of Student Self-Government

11.1. As a result of the development of student self-government, the University expects to achieve the following outcomes:

- establishment of the SPU bodies as full partners in the management of the University;
- creation of an efficient system of student self-government represented by academic groups and dormitories of the University;
- cultivation of leadership, moral and volitional, intellectual and creative, organisational and business, emotional and communicative skills, social activity, as well as a sense of civic responsibility in young students;
- improvement of the quality of education and the formation of a high level of professional competence of future professionals.

Structure of the Student Parliament of the University



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Appendix B

Main functions of the SPU Committees and their interaction with other University subdivisions

Committee Name	Main Tasks	Collaboration with University Subdivisions
Organisation Committee	<ul style="list-style-type: none"> - engage students in artistic activities, organising leisure evenings, contests, freshmen welcoming ceremonies, graduation parties, academic department days; - create various student clubs, unions and interest clubs. - implement new ideas; - suggest improvements for SPU’s activities; - carry out activities aimed at enhancing students’ lives at the University 	<ul style="list-style-type: none"> - Marketing and Sales Office - Academic Departments of the University - Rectorate of the University
Mass Media Committee	<ul style="list-style-type: none"> - manage social and entertainment networks such as Instagram, TikTok, YouTube; - write posts and texts for the University website; - create media content; - convey important information and news to students; - implement new ideas; - suggest improvements for SPU’s activities; - carry out activities aimed at enhancing students’ lives at the University 	<ul style="list-style-type: none"> - Marketing and Sales Office - Rectorate of the University
Research and Education Committee	<ul style="list-style-type: none"> - promote student participation in international, national, interregional, regional and other student competitions, conferences and contents; - collaborate with other higher and secondary educational institutions in Ukraine; - participate in discussions and decisions regarding the improvement of educational and research activities; - implement projects supported by Alfred Nobel University both inside and outside the educational process; - implement new ideas; - suggest improvements for SPU’s activities; - carry out activities aimed at enhancing students’ lives at the University 	<ul style="list-style-type: none"> - Marketing and Sales Office - Department of International Activities - Rectorate of the University

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Charity Committee	<ul style="list-style-type: none"> - attract sponsors; - implement projects using external funding; - collaborate with charitable organisations; - organise charity concerts and fairs; - conduct fundraising events; - visit orphanages and hospitals; - implement new ideas; - suggest improvements for SPU’s activities; - carry out activities aimed at enhancing students’ lives at the University 	<ul style="list-style-type: none"> - Marketing and Sales Office - Rectorate of the University
Sports and Esports Committee	<ul style="list-style-type: none"> - promote a healthy lifestyle; - organise students' leisure activities; - participate in local and inter-university competitions; - support the physical development of students; - implement new ideas; - suggest improvements for SPU’s activities; - carry out activities aimed at enhancing students’ lives at the University 	<ul style="list-style-type: none"> - Marketing and Sales Office - Sports Complex