

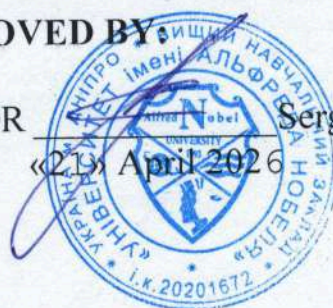
Alfred Nobel
University

Translated from Ukrainian into English
by Vlada Karpenko in accordance with
the original document

APPROVED BY

RECTOR

Sergii KHOLOD



REGULATION

on the Groups on Content
and Quality of Education

ПП-551-044

Dnipro

2026

<i>Alfred Nobel University</i>	Code III-551-044	Page 4 Version 2
<i>Regulation on the Groups on Content and Quality of Education</i>		

Section 1. General Provisions

1.1 The Regulation on the Groups on Content and Quality of Education (hereinafter referred to as the “Regulation”) defines the procedures governing the activities of the Group on Content and Quality of Education and the procedure for its formation.

1.2. This Regulation has been developed to implement the Law of Ukraine “On Higher Education” (dated 2014, as amended and supplemented) and the Law of Ukraine “On Education” (dated 2017, as amended and supplemented).

(Supplemented in accordance with the decision of the Academic Council dated 27 February 2020, Minutes No. 1)

1.3. In their work, the Groups on Content and Quality of Education shall be guided by the current legislation of Ukraine and this Regulation, while complying with the requirements of the Law of Ukraine “On Prevention of Corruption”, other legislation in the field of prevention of corruption, Anti-Corruption Program of the University and regulations adopted for its implementation.

1.4. The composition of the Group on Content and Quality of Education shall be formed within each academic department (or structural subdivision) that provides study programmes for Bachelor’s, Master’s and Doctor of Philosophy (PhD) degree students and shall be approved by an order of the President of the University.

(Supplemented in accordance with the decision of the Academic Council dated 27 February 2020, Minutes No. 1)

Section 2. Purpose and Functions of the Groups on Content and Quality of Education

2.1. **The purpose** of the operation of the Group on Content and Quality of Education is to carry out activities at the department/structural subdivision level aimed at ensuring and enhancing the quality of higher education and educational activities related to the implementation of study programmes at all levels of education in accordance with the University’s strategic objectives, and shaping a culture of quality with the involvement of the entire academic community.

(Supplemented in accordance with the decision of the Academic Council dated 27 February 2020, Minutes No. 1)

2.2. The functions of the Groups on Content and Quality of Education are as follows:

2.2.1. Organising the process of developing a list of general and special competencies that students must acquire for the purpose of designing and reviewing study programmes on their basis, including:

- coordinating and refining the lists of general competencies for study programmes;
- conducting surveys of employers, lecturers and University graduates to develop a list of special competencies for the purpose of designing or reviewing study programmes;
- organising expert evaluation and discussions with employers regarding the lists of general and special competencies for the purpose of designing or reviewing study programmes;
- forming the final list of general and special competencies within a specific area of study based on the analysis of survey results, expert evaluations and discussions.

<i>Alfred Nobel University</i>	Code III-551-044	Page 5 Version 2
<i>Regulation on the Groups on Content and Quality of Education</i>		

Competencies within the area of study shall be determined collegially and by consensus through discussions and shall also be based on international experience of teaching similar study programs at the world's leading educational institutions.

2.2.2. Direct participation in the development of the study programme.

2.2.3. Ensuring the alignment of the key elements of the study programme, namely competencies, learning outcomes, curriculum structure and criteria for assessing the level of achievement of learning outcomes, with relevant groups.

2.2.4. Coordinating study programmes.

2.2.5. Analysing the compliance of the working curriculum of the academic course with the intended learning outcomes within the framework of the study programme.

2.2.6. Analysing the quality of teaching delivered by lecturers within study programmes.

2.2.7. Analysing the compliance of theses with the standards of the relevant educational level and the quality of their execution.

2.2.8. Participating in the monitoring of study programmes and the review of study programmes for the purpose of their improvement.

2.2.9. Developing proposals for improving the internal system of quality assurance in education and submitting them for consideration by the Vice-Rector for Higher Education Quality Assurance.

(Amended and supplemented in accordance with the decision of the Academic Council dated 27 February 2020, Minutes No. 1)

Section 3. Composition, Structure and Procedure for the Formation and Organisation of Activities of the Group on Content and Quality of Education

3.1. The composition of the Group shall be formed from representatives of academic staff of the University's academic departments, representatives of doctoral (postgraduate) students, representatives of students, graduates and representatives of organisations, institutions and enterprises whose activities are related to the specifics of the study programme (area of study). The involvement of international experts is encouraged.

The Group on Content and Quality of Education consists of a Head, a Secretary and members of the Group.

(Supplemented in accordance with the decision of the Academic Council dated 27 February 2020, Minutes No. 1)

3.2. The Head of the Group on Content and Quality of Education shall be the Head of the degree-granting department or the head of the structural subdivision responsible for delivering specific study programmes.

(Supplemented in accordance with the decision of the Academic Council dated 27 February 2020, Minutes No. 1)

3.2.1. The Head of the Group on Content and Quality of Education shall:

- provide overall leadership of the Group's activities;
- be responsible for ensuring compliance with legislation in the field of education by members of the Group;

<i>Alfred Nobel University</i>	Code III-551-044	Page 6 Version 2
<i>Regulation on the Groups on Content and Quality of Education</i>		

- monitor the timely consideration of issues at Group meetings and the deadlines for document preparation;

- submit proposals to the University administration regarding changes in the composition of the Group.

3.3. The Secretary of the Group shall:

- maintain the Group's records and documentation;
- cooperate with structural subdivisions within the scope of their authority;
- prepare materials to support the Group's activities.

3.4. The number of Group members may be an odd number, with a minimum of nine persons (including at least three representatives of employers and graduates for each subject area).

If a department or structural subdivision graduates students in study programmes across different subject areas, the number of Group members in such a department shall be increased accordingly. It is mandatory to include representatives of students (2-3 individuals), graduates and employers for that subject area into such a Group.

(Supplemented in accordance with the decision of the Academic Council dated 27 February 2020, Minutes No. 1)

3.5. Group meetings shall be held as necessary to consider issues within its competence, but not less than once per semester.

(Supplemented in accordance with the decision of the Academic Council dated 27 February 2020, Minutes No. 1)

3.6. Meetings shall be recorded in minutes, which shall be made publicly available on the University website in the relevant section.

(Supplemented in accordance with the decision of the Academic Council dated 27 February 2020, Minutes No. 1)

Section 4. Rights and Responsibilities of Members of the Groups on Content and Quality of Education

4.1. Members of the Groups on Content and Quality of Education shall have the right to:

- submit, in the established manner, proposals on issues within the competence of the Group;

- request and obtain from the University administration any information necessary for the Group's activities.

The powers of the Groups on Content and Quality of Education shall include:

- conducting systematic working meetings, consultations and discussions with experts in the relevant field;

- preparing and submitting proposals for improving the quality of education through amendments to the content and structure of study programmes.

4.2. Members of the Group shall be obliged to:

- comply with the established requirements regarding the organisation of the Group's activities;

- implement the collegial decisions of the Group;

<i>Alfred Nobel University</i>	Code	Page 7
<i>Regulation on the Groups on Content and Quality of Education</i>	III-551-044	Version 2

- adhere to the principles of transparency and commitment to obtaining objective results;

- comply with the requirements of the Law of Ukraine “On Prevention of Corruption”, other legislation in the field of prevention of corruption, Anti-Corruption Program of the University and regulations adopted for its implementation.